

Revalidation Definitions

Authorized Agent: Any person who has been delegated the authority to obligate or act on behalf of the provider.

Board Member or Officer: Any person who is a board member or officer of the enrolling organization.

Credentialing Contact: A person who Provider Eligibility and Compliance may contact to address questions about your enrollment information.

Designated Biller: A person who is responsible for billing on behalf of the organization and has completed mandatory DHS training.

Managing Employee: A person (not CEO, CFO, COO, CTO) who exercises operational or managerial control over, or who directly or indirectly conducts or manages the day-to-day operations of an institution, organization, agency or school, such as a general manager, business manager, administrator or director.

Non-Owner/Non-Manager: A professional employee who is not an owner or a managing employee.

Other: An individual who does not fit into any of the other role types.

Owner Managing Interest: Any person, business or organization with direct ownership of five percent or more in the disclosing entity.

Owner and Manager: Any person who is an owner and also holds a managing employee role.

Licensed Professional: Licensed professionals supervise personal care assistance (PCA) services. Your qualified professional works for your PCA provider agency. Qualified professionals may be registered nurses, licensed social workers, mental health professionals or qualified designated coordinator.

Subcontractor: An individual, agency or organization to which a disclosing entity has contracted or delegated some of its management functions or responsibilities of providing medical care to its patients.