

## Meeting Minutes: Name of Meeting (Heading 1)

Date: 08/30/2024

Minutes prepared by: Kari Gallagher

Location: Forensic Services 100 Freeman Drive St. Peter, MN 56082

### Attendance

- Marshall Smith
- Dale Klitzke
- Dr. Soniya Hirachan
- Robin Bode
- Sue Abderholden
- Jinny Palen
- Dr. Ian Heath
- Dr. Kristen Otte
- Sheila Novak
- Barb Weckman Brekke
- Anne Zimmerman
- Cassie Sassenberg
- Dalaine Remes
- Lisa Antony-Thomas

### Agenda

**1. Meet and Greet, 8:45am-9:00am**

**2. Tour of Forensic Mental Health Program, 9:00am- 11:00am**

**3. Welcome and Overview of Forensic Services, 11:00am-11:45am**

- Marshall Smith, Direct Care and Treatment Health Systems CEO
- Dr. Soniya Hirachan, Executive and Medical Director of Forensic Services

**4. Lunch and Break, 11:45am-12:15pm**

- 5. Review of Task Force Objectives and Ideas to Consider, 12:15pm-1:30pm
- 6. Next Steps and Adjourn, 1:30pm-2:00pm

## Next Meeting

Date: October 7, 2024

Time: 1:00pm-4:00pm

Location: Scott County Government Center, Room 170, 200 4<sup>th</sup> Ave W Shakopee, MN 55379

## Meeting Notes

### Welcome and Overview of Forensic Services

- The meetings will be recorded and posted on the: [Mentally Ill and Dangerous Civil Commitment Reform Task Force / Minnesota Department of Human Services \(mn.gov\)](#)
- The task force elected Dr. Hirachan and Sue Abderholden as co-chairs and Jinny Palen as a vice chair
- The task force approved designees, that can attend in the task force members absence
  - Allow designees approved by the chair to vote in meetings
- Overview of Forensic Services
  - Includes three main programs: Forensic Mental Health Program, Forensic Nursing Home, and Community Integrated Services (CIS)
  - The Forensic Mental Health Program, primarily serves individuals committed as mentally ill and dangerous
    - Serving approximately 330 patients
  - A continuum of care approach has been implemented merging previous separate programs to streamline treatment from secure to non-secure settings

### Review of Task Force Objectives and Ideas to Consider

- Issues highlighted by members
  - Fill and maximize capacity
  - Medicaid to pay for locked facilities
  - Workforce and money
  - Education
- The following task force members volunteered to work on the following objectives:
  - Objective 1: Dr. Hirachan
  - Objective 2: Dalaine, Jinny, and Sue
  - Objective 3: Dr. Hirachan
  - Objective 4: Dr. Hirachan
  - Objective 5: Cassie, Sue, Jinny, Sheila, and Lisa

- Objective 6: Cassie, Sue, Jinny, Sheila, and Lisa
  - Objective 7: Dr. Otte, Dr. Heath, Anne, Mike Biglow, Robin, and Dr. Hirachan
  - Objective 8: Dr. Otte, Dr. Heath, Anne, Mike Biglow, Robin, and Dr. Hirachan
  - Objective 9: Cassie, Barb, Sheila, and Robin
- The plan is to bring findings back to the larger group in subsequent meetings

#### Next Steps and Adjourn

- Task force will have two more meetings during 2024 (October, and November)
- Next meeting will be on Monday, October 7 from 1:00pm-4:00pm
  - Location for next meeting will be at the Scott County Government Center
- Will invite Dr. KyleeAnn Stevens to give a review of the Priority Admissions Task Force with Sue Abderholden at the next meeting, both were on the task force
- Bring expert individuals to task force meetings as needed on an ad-hoc basis