

CJA Task Force Meeting

Date: September 16, 2024, 12:00-2:00pm

Summary Statement: The CJA Task Force is a federally mandated, multidisciplinary advisory board that reviews and evaluates statewide front-end child welfare policies and practices and makes recommendations to DHS and others for systemic, equitable improvements to promote children’s justice and well-being.

Attendance:

Role (42 U.S.C. §5106c (c)(1)) (voting members)	Name	Present	Absent	Notes
1. Law enforcement	Barrett Chrissis	x		
2. Law enforcement	Wade Rasch	x		
3. Criminal court judge	Judge Stumme	x		
4. Civil court judge	Judge Anderson	x		
5. Civil court judge	Judge Doll	x		
6. Prosecuting attorney	Adam Hinz		x	Excused
7. Defense attorney	Emmalie Brudzinski	x		
8. Attorney for children	Anne Gueinzius	x		
9. Guardian ad litem	Erika Randall	x		
10. Guardian ad litem	Lynn Braveheart		x	
11. Health professional	Dr. Mark Hudson		x	
12. Health professional	Janaye Stewart	x		
13. Mental health professional	Saprina Matheny	x		
14. Mental health professional	Anna Clavin	x		
15. Child protection services	Kari Hohn	x		
16. Child protection services	Jessica Iwen	x		
17. Parent representative	Joanne Hodgeman		x	Excused
18. Parent representative	Tatiana Bergum	x		
19. Foster care survivor	Dawn Hyland	x		
20. Foster care survivor	Marlena Jasch	x		
21. Individual experienced working with children with disabilities	Kate Rickord	x		
22. Individual experienced working with children with disabilities	Tascha Just	x		
23. Individual experienced working with homeless children/youth	Amanda Leathers		x	

24. Individual experienced working with homeless children/youth	Lolita Carter		x	
25. Survivor of child abuse or neglect	Brent Genereux	x		
26. Survivor of child abuse or neglect	Cindy Devonish		x	
Role (non-voting members)	Name	Present	Absent	Notes
Ad hoc – Corner House CAC	Jane Straub (CAC)	x		
Ad hoc -Minnesota Children’s Alliance	Marcia Milliken (CAC)	x		
Ad hoc -First Witness CAC	Tracie Clanaugh (CAC)	x		
Ad hoc -Ombudsperson	Jill Esch (OAIF)		x	Excused
Ad hoc -CJI Representative	Judy Peterson (Courts CJI)	x		
Ad hoc-Ombudsperson	Muriel Gubasta (OBFF)	x		
Ad hoc-Ombudsperson	Misty Coonce	x		
Ad hoc-Ombudsperson	Manuel Zuniga (OBFF)	x		
Ad hoc-Ombudsperson	Ann Hill (OBFF)			
CYF American Indian Well-Being Unit CSP Division	Crystal Hedemann		x	Excused
Ad hoc-DV Expert	Scott Miller		x	Excused
DCYF CJA Task Force Coordinator	Laura Gapske	x		
DCYF CS&P Dept. Manager	Rebecca Wilcox		x	N/A
DCYF CS&P Family Supp & Place Svcs Attorney/ CJI	Baudry, Jennifer L (DHS)	x		

I. Welcome and break out intro with large group. (20 mins Barrett & Kate)

- Welcome-thank you again for those who attended the retreat!
- Small group breakouts for ice breaker; “What would you call your most significant achievement as of today?”
- Gapske has decided to ditch WebEx and will send out a Teams invitation for future meetings.

II. CJA Task Force ad hoc member appointments (VOTE): (5 mins Gapske)

- Update from DCYF coordinator regarding the Secretary of State’s Office and General Counsel on ad hoc appointments.
- Review attached recommendations for direct appointment ad hoc committee members.
- Vote to refer recommendations to the Commissioner for appointment.
 - Vote to approve: CONSENSUS, PASS.
 - Vote to deny: NONE.
 - Abstain: NONE.

WELCOME to new our members DeClara, Marvalyn, Scott, and Judge Doll!

III. CAPTA funds approval (VOTE): (10 mins Gapske)

- DCYF coordinator to share CAPTA funds update for last fiscal award letter from Admin. Children and Families.
- Explanation as to why there were additional funds, process for RFP, and award decision rubric.
- Review attached recommendations by co-chairs/Gapske for CAPTA funds spent by 9/30.
- Group C request to purchase list for project; \$65.00 requested to use CAPTA funds.
- Vote to approve funds expenditures.
 - Vote to approve: CONSENSUS, PASS.
 - Vote to deny: NONE.
 - Abstain: NONE.

IV. Breakout into work groups A, B, C to complete project plan: (75 mins Barrett)

- **DEADLINE:** Workgroup plans will be shared out at the November CJA Task Force meeting. If you need to meet again prior to November, your workgroup will make that decision. Assign member(s) to present your plan to the full CJA Task Force group at the meeting.

V. Return to full group for any questions, comments, or concerns: (5 mins: Gapske)

VI. Public Comment(s) (5 mins)

Next CJA Task Force Meeting:

Meeting-Virtual	Schedule	Date
CJA Task Force	3 rd Monday of every other month noon-2 pm	Monday, November 18, 2024, from noon-2 PM