

## Certified Child Care Centers Outreach Handout – October 2024

### MN Requirements for Certified Child Care Centers

Legislative requirements for certified license-exempt child care centers help protect the health and safety of children by requiring that providers meet minimum standards for care and physical environment. The requirements are in law and published by the Office of the Revisor of Statutes.

- [Certified License-Exempt Child Care Centers](#): Minnesota Statutes, chapter 245H
- [Human Services Background Studies Act](#): Minnesota Statutes, chapter 245C
- [Maltreatment of Minors Act](#): Minnesota Statutes, chapter 260E

### Certified Child Care Center Licensing

A licensor is available to answer questions Monday – Friday from 8:00 am – 4:30 pm. All voicemail messages and emails are answered as promptly as possible.

- Phone: 651-631-6015
- Email: [dhs.ccc.licensing@state.mn.us](mailto:dhs.ccc.licensing@state.mn.us)
- [Certified child care centers webpage](#)

### Changes in policies and procedures

- [Implementation plan for 2024 legislative changes for certified child care centers](#)
- [Implementation plan for 2023 legislative changes for certified child care centers](#)
- [Implementation plan for 2020 legislative changes for certified child care centers](#)
- [Overview of changes for all licensed and certified program types](#)

### Provider Hub

[Systems Transformation Initiative](#). If you have specific questions on the Provider Hub, email the product team at [support.ccproviderhub.dhs@state.mn.us](mailto:support.ccproviderhub.dhs@state.mn.us).

[Provider Hub: Getting Started webpage](#)

## Child Care Aware resources

- [Child Care Wayfinder](#) - one-stop assistance network
- Stay alert to legislative news, related to child care, during the Minnesota Legislature by following the [Child Care Aware of MN Bill Tracker](#)
- [Empower to Educate](#) – preparing and sustaining the early childhood workforce
  - Empower to Educate email: [empowertoeducate@childcareawaremn.org](mailto:empowertoeducate@childcareawaremn.org)
- [Great Start Compensation Support Payment Program](#) – monthly payments to eligible child care providers to fund increases in compensation and benefits for early educators.
- Additional [grant opportunities](#) through Child Care Aware MN

## Minnesota Center for Professional Development

- [Achieve](#)
  - Minnesota Career Lattice
  - Achieve [Job Board](#)
- [Develop](#)
  - Search tool for Develop-approved trainings
  - Free membership to track Develop-approved learning record

## Additional resources

### Child Care Assistance Program (CCAP)

Child Care Assistance Program goals include helping families with low income pay for child care and help ensure children are well cared for and prepared for school. CCAP serves approximately 30,000 children from 15,000 families per month.

- [Child Care Assistance Program - Information for families](#)
- [Child Care Assistance Program - Information for child care programs](#)
- **Contact:** [dhs.ccap@state.mn.us](mailto:dhs.ccap@state.mn.us)

### Background Studies

- [MN DHS Background Studies main webpage](#)
- BGS phone number: 651-431-6620
- For child care background study related questions, email [dhs.backgroundcc@state.mn.us](mailto:dhs.backgroundcc@state.mn.us)
- For NETStudy 2.0 related questions or technical assistance, email [dhs.netstudy2@state.mn.us](mailto:dhs.netstudy2@state.mn.us)
- For those with access to NETStudy 2.0, a help section is available within NS2. Topics include:
  - Fingerprint Vendor Transition Guide for Entities

- Consent and Disclosure Overview for Entities
- Emergency Background Study Fee Credit Overview and Instructions
- Identifying Emergency Background Studies
- NETStudy 2.0 User Manual (updated)
- Background Study Fingerprinting and Consent Process – Resolving Common Problems
- Additional background study and NETStudy 2.0 resources
  - [IdentoGO-check status site](#)
  - [DHS NETStudy 2.0 Enhanced Study Applicant Disclosure](#)
  - [Frequently asked questions about DHS background studies](#)
  - [DHS background study information for child care providers](#)
  - [Certified Child Care Centers Background Study Worksheet: Is a background study required? \(DHS-7733B\)](#)
  - [NETStudy 2.0 frequently asked questions](#)
  - [List of fingerprint locations and go-live dates for new sites](#)
  - [Frequently asked questions on IDEMIA \(the fingerprint vendor\)](#)

*This handout is intended as an informational resource for certified child care centers. It is not a source of definitive legal advice about specific issues. This guide contains links to third-party websites as a convenience to its users. The use of these links is not an endorsement as to the accuracy, completeness, usefulness or adequacy of those sites. Third-party websites are not under DHS control. DHS does not assume any responsibility or liability for any information, communications, or materials available at such linked sites, or at any link contained in a linked site. Reference to a third party or third-party website does not necessarily constitute or imply its endorsement, recommendation, or favoring by DHS. This handout is not intended to be a comprehensive collection of all related resources available. The content of this handout is current as of the date published; DHS may update or revise as applicable.*

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