**Program Drug and Alcohol Policy**

**Program Name: click here to insert program name**

1. **Policy**

It is the policy of this DHS licensed provider (center) to have a policy that prohibits license holders, employees, subcontractors, and volunteers, when directly responsible for persons served by the program, from abusing prescription medication or being in any manner under the influence of a chemical that impairs the individual's ability to provide services or care.

**II. Procedures**

* 1. All employees, subcontractors, and volunteers will be trained on this policy.
  2. All employees, subcontractors, and volunteers, must be free from the abuse of prescription medications or being in any manner under the influence of a chemical that impairs their ability to provide services or care.
  3. **click here to insert additional procedures**
  4. **click here to insert additional procedures**
  5. **click here to insert additional procedures**

**Policy reviewed and authorized by: click here to enter name and title**

**Date of last policy review: click here to enter date of last policy review**

**Date of last policy revision: click here to enter date of last policy revision**

**Legal Authority: Minnesota Statutes, section 245A.04, subdivision 1, paragraph (c)**