

PROVIDER ENROLLMENT

How do I become an enrolled provider of Housing Stabilization Services with DHS?

All information regarding provider enrollment, as well as information regarding how to access provider training, is located in the Minnesota Health Care Program Provider Manual, under [Housing Stabilization Services Enrollment Criteria and Forms](#).

I am a provider with several properties that I control (own/operate). How does this impact my enrollment as a Housing Stabilization Services provider?

According to [Minn. Stat. §256B.04, Subd. 21 \(a\)](#), providers must enroll each provider-controlled location where direct services are provided. As a result, providers must pay the enrollment fee for each location that they own or control where housing stabilization services are provided. To request a waiver of the enrollment fee, providers may submit a [Hardship Exemption Request Form](#) along with their enrollment paperwork (for each location), which Minnesota Health Care Programs forwards to the Centers for Medicare & Medicaid Services (CMS) for determination (see [Provider Screening Requirements](#)).

Would a permanent supportive housing provider who receives federal funding through their Continuum of Care be excluded from providing Housing Stabilization Services?

Please consult with your local Housing and Urban Development (HUD) field office for additional guidance.

Where can I find more information about home and community-based services (HCBS) setting requirements?

You can find more information in [A Provider's Guide to Putting the HCBS Rule into Practices: HCBS Rule Best Practice for Minnesota Providers](#).

I have questions about whether to use a National Provider Information number (NPI) or (Unique Minnesota Provider Identification number (UMPI) during enrollment.

Providers may use a NPI or UMPI number. In order to receive assistance regarding your agency's specific circumstance in determining which one to use, please reach out to the Minnesota Health Care Program Provider Call Center between the hours of 8:00 a.m. and 4:15 p.m. at 651-431-2700 or 800-366-5411 (Press 3 for Provider Enrollment).

Where can a provider look to find communications from Provider Enrollment?

Provider Enrollment sends any correspondence to providers via their MN-ITS mailbox if the provider is already enrolled and have a MN-ITS account. If a provider is not enrolled, correspondence is sent to the provider's identified mailing address via the U.S. Postal Service.

Do boards of directors need to complete a background study in order for a provider to complete enrollment with Minnesota Health Care Programs?

No, boards of directors are not required to complete a background study.