**Policy Receipt and Signature Page**

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Orientation to the following policies was received within 24 hours of admission, or 72 hours for persons who would benefit from a later orientation:

\_\_\_\_\_\_\_ Maltreatment of Vulnerable Adults including:

* Telephone number of the Minnesota Adult Abuse Reporting Center (MAARC)

\_\_\_\_\_\_\_ Program Abuse Prevention Plan

I have been informed of and provided copies of the following policies and procedures affecting a person’s rights under section 245D.04 within 5 days of service initiation:

\_\_\_\_\_\_\_\_ Grievance Policy

\_\_\_\_\_\_\_\_ Service Suspension

\_\_\_\_\_\_\_\_ Service Termination

\_\_\_\_\_\_\_\_ Emergency Use of Manual Restraint

\_\_\_\_\_\_\_\_ Data Privacy\*

\*Data Privacy required for intensive services

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Signature | Title | Date |
|  |  | Person |  |
|  |  | Legal Representative |  |
|  |  | Case Manager |  |