

**May 6-19, 2025**

## **Systems announcements**

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We will update this section with information about MN-ITS availability, technical information and other systems announcements when necessary.

## **Important reminders**

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Providers are required to verify member eligibility. Use [MN-ITS](#) or call the automated Eligibility Verification System at 651-431-2700 or 800-366-5411 option 1. Review the [Verifying MHCP Eligibility in MN-ITS](#) and [Understanding Eligibility Results in MN-ITS](#) videos for more information.

## **Current news and updates**

### **Register for MPSE training for PCA revalidation and transition to CFSS**

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This May, there are two training sessions available for personal care assistance (PCA) providers on how to revalidate using the Minnesota Provider Screening and Enrollment (MPSE) portal. These trainings are for PCA providers who have received their revalidation notice from Minnesota Health Care programs (MHCP) and wish to add Community First Services and Supports (CFSS) to their enrollment record. The trainings explain revalidation requirements and offer a live demonstration in MPSE. The trainings are scheduled for the following dates:

- Friday, May 9, 2025, from 10 a.m. to 1 p.m. – Register for [May 9 Revalidation Training](#)
- Tuesday, May 20, 2025, from 1 to 4 p.m. – Register for [May 20 Revalidation Training](#)

You can register for future trainings in 2025 on this topic on the [MPSE portal training](#) website.

Contact the [MHCP Provider Resource Center](#) at 651-431-2700 or 800-366-5411 with any questions. (pub. 5/2/25)

### **Change in risk level for Early Intensive Developmental and Behavioral Intervention (EIDBI) and Housing Stabilization Services (HSS) providers effective June 1, 2025**

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Minnesota Department of Human Services (DHS) is changing the risk level for some provider types per [Code of Federal Regulations, title 42](#), section 455.450.

EIDBI provider agencies and HSS providers will be categorized in the high-risk category effective June 1, 2025. All new enrollments, reenrollments and changes in ownership requests submitted on or after June 1, 2025, will be screened at the high-risk level and will be subject to an unannounced site visit and fingerprint background studies for all direct and indirect owners with 5% or more ownership. Providers who are due to be revalidated on or after June 1, 2025, will also be screened at the higher risk level as part of revalidation.

Refer to the [Provider Screening Requirements](#) section of the Minnesota Health Care Programs Provider Manual for more information about screening requirements for each risk level. (pub. 5/1/25)

# Enrollment requirements for licensed behavior analysts (LBAs) and qualified supervising professionals (QSPs)

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Effective Jan. 1, 2025, Early Intensive Developmental Behavioral Intervention (EIDBI) Level I providers with a BCBA or BCBA-D certification must be licensed as an LBA from the Minnesota Board of Psychology. Currently enrolled BCBA and BCBA-D certified providers must submit the following required documentation by **April 30, 2025**, to remain in compliance and continue providing services. Minnesota Health Care Programs (MHCP) Provider Eligibility and Compliance may suspend billing or terminate providers who are out of compliance.

Additionally, effective Jan. 1, 2025, Level 1 LBA providers are eligible to provide QSP services. Individual providers and provider agencies must complete the appropriate process listed under **For licensed behavior analysts enrolling as qualified supervising professionals** heading.

## For EIDBI Level I providers (BCBA or BCBA-D certification update):

- Proof of licensure submission: Submit an updated [EIDBI Level I Provider Assurance Statement \(DHS-7120D\)](#) and a copy of your licensure by April 30, 2025, to maintain eligibility as an EIDBI provider.
  - Failure to provide proof may impact your ability to provide EIDBI services, including billing and program continuation.
  - Submit your license promptly to avoid delays in processing.
  - Upload your documentation in the Minnesota Provider Screening and Enrollment (MPSE) portal **Credentials** page.
- **Licensure verification:** MHCP Provider Eligibility and Compliance will convert your license type after a scheduled systems update in the MPSE portal in **April 2025**.

## For licensed behavior analysts enrolling as qualified supervising professionals:

Licensed behavior analysts (LBAs) acting as qualified supervising professionals (QSPs) are responsible for developing and overseeing comprehensive treatment plans and supervising EIDBI services.

## LBAs who want to enroll as a QSP must complete the following process:

- **Individual EIDBI Level I providers:**
  1. Review the [EIDBI Enrollment Criteria and Forms](#) webpage to ensure you have added the proper credentials and services to your record.
  2. Complete the current [EIDBI QSP Assurance Statement \(DHS-7120C\) \(PDF\)](#) and submit proof of licensure via the [Minnesota Provider Screening and Enrollment \(MPSE\) portal](#) or by fax.
  3. Complete the current [EIDBI Level I Provider Assurance Statement \(DHS-7120D\) \(PDF\)](#) and submit via the [MPSE portal](#) or by fax.

### For individual providers enrolling via MPSE:

- Follow the instructions to complete an [Enrollment Record Request](#) in the individual's portfolio.

- **Provider agencies:**

1. Agencies adding an LBA as a QSP must submit the current [EIDBI Provider Agency Assurance Statement \(DHS-7120B\) \(PDF\)](#) and add the QSP to the Owners/Authorized Persons page in MPSE.
2. Agencies must also ensure their LBA or QSP is affiliated with the agency.

### For agency providers enrolling via MPSE:

- Follow the instructions to complete an [Enrollment Record Request](#) in the organization's portfolio.
- Refer to the [Organization to Individual Affiliations](#) webpage to affiliate the LBA or QSP to your agency.
- Submit a [Global Request](#) to add your QSP to the **Manage Owners/Authorized Persons** page with both the managing employee and qualified professional roles.

Call the [MHCP Provider Resource Center](#) at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/22/25)

## **DHS has sent CFSS Steps for Success certificates for March 19-21 workshop**

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The Minnesota Department of Human Services (DHS) has sent providers who attended the entire Community First Services and Supports (CFSS) Steps for Success workshop on March 19-21, 2025, their certificates of completion.

DHS sent the certificates to the email address used to register for the March CFSS Steps for Success workshop. Providers who completed the entire training should have received their certificate by the end of the business day April 21, 2025.

Call the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 4/22/25)

## **DHS offers integrated community supports training**

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The Minnesota Department of Human Services (DHS) will be offering a training on integrated community supports (ICS). The two-hour training will provide a comprehensive review of requirements for providers delivering ICS services and lead agencies authorizing ICS services.

Topics covered will include:

- ICS setting requirements
- Site-specific review requirements
- The home and community-based services (HCBS) settings rule and how it relates to ICS
- ICS service authorizations and rates
- Service delivery requirements

The training will be offered on Wednesday, May 21, 2025, from 10 a.m. to noon. Register for the training at [ICS training registration](#). (pub. 4/22/25)

## **Some critical access dental claims reprocessed**

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The Minnesota Department of Human Services identified that an overpayment occurred for critical access dental claims submitted on April 1, 2025. We resolved this discrepancy and reprocessed the impacted claims. The corrected payments appeared on the April 22, 2025, warrant. (pub. 4/22/25)

## **Minnesota Health Care Programs (MHCP) changes to dental (CDT) codes for dental implant coding, change aligns with best practices**

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MHCP is changing from medical (CPT) codes to dental (CDT) codes for how dental implants are coded for reimbursement effective Jan. 1, 2025.

We made this decision to align MHCP policies with current best practices and recommendations from the Centers for Medicare & Medicaid Services. All dental implants must be medically necessary and the least expensive treatment option. Implants require prior authorization always, including the restorative treatment plan.

Providers do not need to take any action at this time. (pub. 4/17/25)

## Mental Health Codes and Rates Grid corrected to show current IRTS and RCS room and board rates

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The Intensive Residential Treatment Services (IRTS) and Adult Residential Crisis Stabilization (RCS) room and board rates were incorrectly listed on the Mental Health Codes and Rates Grid, dated March 1, 2025.

Minnesota Health Care Programs corrected the grid to reflect the current IRTS and Adult RCS room and board rates of \$55.72. Review the corrected [Mental Health Codes and Rates Grid](#).

We have paid and are currently paying the IRTS and Adult RCS room and board rates at the correct rates. There is no known impact on claims. We will continue to monitor claims to ensure they are paid correctly. (pub. 4/16/25)

## DHS requests public comments on the CADI waiver application

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The Minnesota Department of Human Services (DHS) requests comments on proposed policy changes for the [Community Access for Disability Inclusion \(CADI\) Waiver Application \(PDF\)](#) before submitting it to the Centers for Medicare & Medicaid Services (CMS) for approval. Email comments to [DSD.PublicComments@state.mn.us](mailto:DSD.PublicComments@state.mn.us) no later than **4 p.m., Friday, May 16, 2025**.

We also will accept comments by mail. Mail written comments to:

ATTN: CADI Waiver Comments  
Minnesota Department of Human Services  
Disability Services Division  
P.O. Box 64967  
St. Paul, MN 55164-0967

Review the [DHS requests public comments on CADI Waiver application](#) in the Disability Services Division eList announcement for more information. (pub. 4/16/2025)

## Revised: Nonemergency Medical Transportation (NEMT) Services program reviews to be conducted in 2025

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We have revised this message to correct the [MNNEMT@mslc.com](mailto:MNNEMT@mslc.com) email address. The Minnesota Department of Human Services (DHS) has contracted with Myers and Stauffer LC to review NEMT provider claims for compliance with state and federal requirements. DHS and Myers and Stauffer LC will conduct provider outreach throughout 2025 with the goal of reviewing NEMT programs in 2025.

Providers do not need to take any action at this time. We will contact you directly if you are selected for review.

Refer to the [Minnesota Department of Human Services](#) portal hosted by Myers and Stauffer LC or contact Myers and Stauffer LC at 844-987-0492 or [MNNEMT@mslc.com](mailto:MNNEMT@mslc.com) for more information. (pub. 4/15/25, rev. 4/17/25)

## Surgical dressings section of the Minnesota Health Care Programs (MHCP) Provider Manual published, modifier requirements updated

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MHCP has published a surgical dressings section of the MHCP Provider Manual. Surgical dressings are used to treat wounds, lesions, ulcers, or other medical conditions requiring dressings.

Refer to the [Surgical Dressings](#) section of the MHCP Provider Manual for specific coverage criteria.

Effective May 1, 2025, MHCP requires providers to use modifiers A1 to A9 to indicate the number of wounds, lesions, or ulcers on which a dressing is being used. Bill the total number of units for a particular HCPCS code with the appropriate A

modifier. The [Medical Supply Coverage Guide \(PDF\)](#) has been updated to clarify that the quantity limits listed are per wound, lesion, or ulcer, and the monthly quantity limit, if applicable.

Contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/11/25)

## Update on Dental

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In 2021, the Minnesota Legislature established a utilization benchmark for managed care organizations (MCOs) and county-based purchasing plans that contract with the Minnesota Department of Human Services (DHS) to administer the dental benefit in Medical Assistance (MA) ([Minnesota Statutes, 256B.0371](#)). The benchmark is 55 percent utilization in the aggregate (all plans) for calendar year 2024. The legislation requires DHS to contract with a single dental benefit administrator (DBA) for Minnesota Health Care Programs (MHCP) on Jan. 1, 2026, if the benchmark is unmet.

In order to meet the potential January 2026 deadline, some initial planning work is required. As a result, we issued a request for proposal to plan a potential transition to a single DBA. We completed the review process and selected Delta Dental of Minnesota as the DBA.

If the 55 percent benchmark is met, the single DBA will not move forward. If the benchmark is not met, the single dental administrator would go into effect Jan. 1, 2026. This would apply to all MHCP members, which includes members with coverage from MA, MHCP fee-for-service, managed care, Program HH, MinnesotaCare or county-based purchasing.

Providers do not need to take any action at this time.

We will provide updates and instructions throughout the coming months. (pub. 4/3/25)

## Critical access mental health claims reprocessing

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Minnesota Health Care Programs has updated its system and will reprocess critical access mental health claims for dates of service between Jan. 1, 2025, and Jan. 14, 2025. Impacted claims will be adjusted according to the “Legislative update: Critical access mental health rate add-on elimination schedule” message posted on the [Provider news and updates \(PDF\)](#) webpage Jan. 10, 2025.

You do not need to take further action while we reprocess claims. The reprocessed claims will appear on the April 11, 2025, remittance advice. (pub. 4/3/25)

## Behavioral Health Homes (BHH) claims reprocessing update

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Minnesota Health Care Programs (MHCP) has started reprocessing claims according to the Behavioral Health Homes (BHH) claims reprocessing [provider news message](#) that we published March 6, 2025.

You do not need to take further action. Reprocessed claims will appear on your March 25, 2025, and April 11, 2025, remittance advices.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 4/3/25)

## CFSS weekly Q & A sessions and provider agency office hours combine in April

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We have revised this message to announce the Community First Services and Supports (CFSS) weekly questions and answers sessions held Thursdays from 11 a.m. to noon have ended. The CFSS weekly Q&A sessions will combine with the CFSS provider agency office hours being held biweekly on **Tuesdays from 11 a.m. to noon**.

The newly combined office hours will be jointly hosted by CFSS policy and provider enrollment staff, who will answer questions about the PCA to CFSS transition and other policy questions as well as questions about CFSS provider enrollment.

Upcoming CFSS provider agency office hours will be held on the following dates:

- Tuesday, May 6, 2025
- Tuesday, May 20, 2025

To register, click [CFSS Provider Agency Office Hours registration](#). (pub. 3/6/25, rev. 4/2/25)

## Consultation providers: check MN–ITS mailbox for claims memo

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Minnesota Health Care Programs (MHCP) sent a memo and spreadsheet to some consultation services providers on March 28, 2025, about claims submissions. Providers will find the memo and spreadsheet in their **PRVLTR** folder in their MN–ITS mailbox. The memo will provide further information and instructions.

You do not need to take any action if you did not receive a memo.

Contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have any questions about this message. (pub. 3/28/25)

## PCA and CFSS tiered rates and wage floors claims update

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Minnesota Department of Human Services (DHS) updated its claims system to pay for personal care assistance (PCA) and Community First Services and Supports (CFSS) agency model services at the tiered reimbursement rates. We recently advised PCA and CFSS providers that these updates were effective on March 12, 2025. We later discovered an additional programming change was necessary for the tiered rates to pay correctly. This programming change will be completed within the current billing cycle. PCA and CFSS provider agencies will begin to see claims reflecting the tiered reimbursement rates on their April 8, 2025, remittance advice.

DHS will automatically reprocess PCA and CFSS agency model claims starting with dates of service Jan. 1, 2025, after the programming is complete. Providers will see the reprocessed claims for services provided by workers in tiers L1 – L4 on their April 22, 2025, remittance advice. PCA and CFSS agency providers will receive the appropriate reimbursement based on the worker's tier with the retroactive claims reprocessing.

DHS will send PCA and CFSS provider agencies and workers a notification letter when an affiliated worker changes tiers. We will mail letters to workers via the U.S. Postal Service and send letters electronically to the affiliated provider agencies' MN–ITS mailboxes. We mailed the first iteration of these letters to both workers and their affiliated provider agencies via the U.S. Postal Service, but we will not mail letters to affiliated provider agencies via the U.S. Postal Service in the future. We will send them to affiliated provider agencies' MN–ITS mailboxes.

Refer to the Update Tiered Wage memo we sent to PCA and CFSS providers' MN–ITS PRVLTR folder March 21, 2025, for more information about the wage floor requirements for PCA Choice and the CFSS budget model. Refer to the [PCA and CFSS tiered rates and wage floors](#) webpage for more information about the tiered reimbursement rates. (pub. 3/27/25)

## Minnesota Health Care Programs (MHCP) experiencing high call volume

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Due to new legislative updates and revalidations, the MHCP Provider Resource Center is experiencing high call volume. You may experience a longer wait time or you will have to call back at a different time.

You may also refer to the following webpages:

- [MHCP billing resources](#) webpage for billing resources
- [MHCP provider training](#) webpage for free training sessions for specific provider types and services

We will offer free question and answer sessions for the MPSE Portal beginning Feb. 7, 2024. Refer to the [Minnesota Provider Screening and Enrollment \(MPSE\) portal training](#) webpage for more information about the sessions. (pub. 1/29/24)

## Training

### Minnesota Provider Screening and Enrollment (MPSE) portal Questions and Answers sessions

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The Minnesota Department of Human Services will be offering weekly questions and answers sessions for the [MPSE Portal](#). Questions and answers sessions take place every Wednesday from 1 to 2 p.m. These sessions are free and no registration is required.

MPSE questions and answers sessions will be held virtually using the Microsoft Teams platform, but attendees do not need to have Microsoft Teams installed. Participants can use the browser version. Find the link to join the questions and answers session on the [MPSE portal training](#) webpage.

#### Who should attend?

- Owners of MHCP-enrolled organizations.
- Individual providers who maintain their own MHCP enrollment records.
- Employees of MHCP-enrolled organizations who maintain provider enrollment records.
- Employees of MHCP-enrolled organizations who process affiliations or do credentialing.
- Employees of MHCP-enrolled organizations responsible for MHCP compliance.
- Individuals or organizations interested in becoming an MHCP provider for the first time.
- Anyone interested in learning more about the MPSE portal.

(pub. 3/18/24)

### Minnesota Health Care Programs (MHCP) on-demand video and online training updates

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MHCP offers training for providers who provide services for members enrolled in MHCP. We have updated on-demand and online training opportunities on the [MHCP provider training](#) webpage.

#### On-demand videos

On-demand videos are arranged by category, including Minnesota Provider Screening and Enrollment Portal (MPSE), MN-ITS and Billing. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

#### Online training

Online training is arranged by content for all providers or specific providers. Training is led by an instructor who will help attendees navigate the Minnesota Department of Human Services website and locate and use MHCP provider information and other related webpages or internet-based applications such as MN-ITS. All instructor-led training is online only. (pub. 11/22/22)

### Free online Resources and MN-ITS training available

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Minnesota Health Care Programs (MHCP) offers free online training for MHCP-enrolled providers. Go to the [MHCP provider training](#) webpage to review the list of available training. We have scheduled 2025 training sessions for the following:

- Child and Teens Checkups
- Community Mental Health Workers
- Consultation Services
- Dental Services
- Doula
- Early Intensive Developmental and Behavioral Intervention
- Federally Qualified Health Centers and Rural Health Clinics
- Financial Management Services
- Home Care
- Housing Stabilization Services
- Housing Support Supplemental Services

- Individualized Education Program Services
- Mental Health
- Nursing Facilities
- Personal Care Assistance/Community First Services and Supports agencies
- Psychiatric Residential Treatment Facilities
- Recuperative Care
- Substance Use Disorder
- Waiver and Alternative Care

(pub. 12/31/24) (rev. 3/3/25)

## Free online Provider Basics and MN–ITS training available

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Minnesota Health Care Programs (MHCP) is offering free online Provider Basics Resources and MN–ITS training to all enrolled MHCP providers who bill fee-for-services claims. This training is being offered monthly beginning Mar. 10, 2021.

You will learn how to navigate the MHCP provider webpages and the MHCP provider manual, and how to use MN–ITS administration, mailbox and eligibility requests (270/271) features. Go to the [Provider Basics](#) webpage to register for this training.

Claim training is not provided in this training. Refer to the [MHCP provider training](#) webpage to register for provider-specific claim training. (pub. 2/11/21)

## On-demand training videos

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Minnesota Health Care Programs (MHCP) offers free on-demand training videos arranged by category on the [MHCP provider training](#) webpage. Each video can be viewed in about 10 minutes and provides instructions on a concept or technique. The following new videos are available:

- [Request for More Information \(RFMI\)](#) – This video shows a provider how to find an RFMI in their MN–ITS mailbox and in the Minnesota Provider Screening and Enrollment (MPSE) portal.
- [Managing Electronic Funds Transfer in the Minnesota Provider Screening and Enrollment Portal](#) – This video shows a provider how to set up electronic funds transfer in the MPSE portal.

(pub. 2/11/25)

## Free online Minnesota Provider Screening and Enrollment (MPSE) training available

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Minnesota Health Care Programs provides free online training for our MPSE online portal. We have scheduled training sessions for 2025. Visit the [MPSE portal training](#) webpage to review the schedule, register for a training session, view brief online tutorials to help prepare you for class and more information. (pub. 12/17/24)

## Additional information

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- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Grants and requests for proposals](#)

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this information.