

## External Program Review Committee (EPRC) agenda

**Date of meeting:** 2-4 p.m. Aug. 2, 2018

**DSD liaison:** Stacie Enders

**Type:** Whole committee

**Location:** Minnesota Department of Human Services, Room 3146, 444 Lafayette Road, St. Paul 55155. Most members of the committee, however, will participate through an online video conference line.

### Common acronyms used by the committee

We ask committee members to avoid the use of acronyms. Here are common acronyms:

- RA or Request: DHS form 6810D: Request for Authorization of the Emergency Use of Procedures
- FBA: Functional behavior assessment
- PSTP: DHS form 6810: Positive Support Transition Plan
- DHS: Minnesota Department of Human Services
- DSD: Disability Services Division
- EUMR: Emergency use of manual restraint
- BIRF: DHS form 5148: Behavioral Intervention Report Form
- IRP: Interim Review Panel (Predecessor to the EPRC)
- CABC: Context, antecedent, behavior, consequence
- PS Manual: DHS form 6810C: Guidelines for Positive Supports in DHS-Licensed Settings
- MDH: Minnesota Department of Health
- CCM: County case manager
- HCBS: Home and community-based services

### Topics to discuss

- Technology
  - We will dedicate the first few minutes to addressing any connectivity issues.
- Public comments
  - We encourage public participants to share their thoughts and ask questions about committee activities at the beginning of each meeting. The committee will continue on to the next agenda item when either 1) 30 minutes have passed or 2) when there are no additional comments or questions, whichever comes first.
- General reminder
  - Before speaking, please state your name.
- Approval of minutes from July
- Subcommittees
  - Each group will provide an update on the work it has completed recently.
- Discussion

- The committee needs to start preparing for the 2018 Olmstead report.
- The subgroup tasked with “coming up with suggestions for addressing, possibly revising requirements for [Minn. R. 9544.0130, Subp. 3E](#)” will provide an update.
- DHS recommends the committee develop criteria for calling a special meeting.
- What is going well? What should we change? What have we learned?
- Request for approval